

**Young Elementary School  
PTC Meeting via Zoom  
May 20, 2020**

**Those present: Board Members: Jamie Zarcone, President; Heather Hennecke Vice President; Amanda Nevin, Secretary; Brittany Sedley, Membership Chair; Charmae Caracas, Spirit Wear Chair; Cynthia Christopherson, Snack Co-Chair; Sara Freitas Snack Co-Chair, Jynessa Rocha, Treasurer; Kim Garcia**

**Staff Present- Kacey Gibson, Principal. Melanie Allen- Office Manager; Heidi Rochin GIS**

**Meeting opened at 6:05pm**

- **Opened a bank account- went with EECU. Jamie, Jynessa and Amanda have all signed the paperwork.**
  - Good idea to develop type of system for example: all receipts need to be in by a certain day and then have a set day when we pick up
  - Reimbursements for system. Need two signatures on every check,
  - Need to develop a system on counting the cash and depositing it.
  - Need to get a quick book accounting, and who will be preparing our taxes?
  - Might be good to have CPA do the Nora Crow is a CPA—she does taxes and bookkeeping for the PTC's in the area—might be good to contact her to find out what would be a good idea to manage pitfalls. Jaime can help us out as well
- **Membership** do we want different levels for membership. How do we want to move forward with that? Brittany will gather some tiered ideas and swag ideas and email them out to everyone and that can be one of the plans. Then we can think about a plan B after that and can shift as
  - What if we did a virtual drive?
  - We can open it up at the beginning of the school year as well.
  - We need to think about the swag for a membership drive.
  - Maybe need to have a plan A or plan B for membership—if we can't have assemblies, or lunch with the principal then that might shift how we do our membership drive.
  - July 16<sup>th</sup> will be the day that the board will decide as to what they opening of school will look like.

- After that the board will work on the membership ideas that Brittany will send out to us.
- Depending on what the July 16<sup>th</sup> what the start will look like. We could do it during the nights when the families will be invited to school to meet the staff and take a tour of the school.
- Kasey- principal report—talk with Mrs. Gibson tomorrow
  - Construction will be complete by June if not earlier
  - Staff is thinking about Plan A, B, C for what the first day of school will look like to make the first day of school will be special.
  - Thinking about the social emotional things that we need to work through and consider given the circumstances we are in—kids
  - Our budget was already spent before the budget cuts of California so that means we won't be losing our funding.
  - Kasey will be sending out emails about information from families—like uniforms, how do parents want to get information
  - Parents need to help give information out for Kasey as we won't have the full roster before August 1.
  - We need to promote newsletters, Facebook, emails, Instagram page Kasey can reach out to the principals to see if they can send out email blasts to their communities to remind them that this new school is coming and here is a way to connect with
  - Maybe do some sort of incentive way to get people engaged through Facebook or Instagram
  - Fundraising ideas/Wants needs: We can prioritize this and both the school and PTC can
    - Wants/Needs with rough estimates.
    - We need some more radios, we get 7 radios but for every teacher to have one.
    - Level readers
    - A rizzo – a duplicator machine that we can't purchase through the district
    - Behavior reinforcement system-
    - Recess equipment (balls, etc.)
    - Outside seating
    - Field trips money to help for families who might need assistance.
  - School hosted events/fundraising ideas

- Muffins with Mom/Donuts with Dads/ Day with Grandparents the office will do
- Athletic Directors would like to host mother/son father/daughter – keep as a PTC event
- What about candy grams? For the sports programs (like cheer/spirit/ football could run and do)
- What about a 1/4ly restaurant night for sports? Maybe we can suggest that to the director
- Penny wars
- Carnival for PTC-
- One for the school like jog-a-thon
- Maybe we can invite some of the staff and others in the community for our next meeting.
- Calendar and schedule events we need to get that to the district and have to do the fundraiser requests to the board
  - We should do it by the beginning of the year.
  - If we want to make the July meeting we need to have it in by June 5<sup>th</sup>.
- Meeting ended at 6:42 pm.
- Jaime will look at a couple of dates and then we can let her know our availability.