2022-2023
PARENT/STUDENT GUIDEBOOK

Janet L. Young Elementary School

Clovis Unified School District

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Fresno, CA 93737

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www.youngelem.cusd.com

https://www.facebook.com/youngelementaryschool/

https://www.instagram.com/youngelementaryschool/

Mrs. Kacey Gibson, Principal

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An Affirmative Action/Equal Opportunity Employee Notice of Nondiscrimination
The Clovis Unified School District does not discriminate on the basis of race, color, sex, disability, or national origin in admission, or access to and treatment of employment in its programs and activities as required by Title VI, Title XI, and Section 504.

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PRINCIPAL'S MESSAGE

On behalf of the faculty and staff, welcome to Janet L. Young Elementary School, home of the Jets! We are committed to establishing a learning environment where high goals and expectations, strong character education, and academic success for ALL students are a priority. We look forward to working in partnership with you to provide the best possible education for your children. ~Kacey Gibson, Principal

DISTRICT VISION AND MISSION

Clovis Unified School District strives to be America's benchmark for excellence in education and to be a quality educational system, providing the resources for all students to reach their potential in mind, body and spirit.

SCHOOL VISION AND MISSION

Janet L. Young Crimson Jets will always strive to be the best they can be in *mind, body, and spirit*. They will follow the beliefs and values of the Clovis Unified School District, striving to be another *First-Class* Elementary School in Clovis Unified School District.

Mind
The Young Crimson Jets will *soar into the future* and will be forward-leaning in the areas of critical thinking, communication, collaboration, and creativity, using their minds to become the leaders of tomorrow. We will follow the long-standing CUSD philosophy, *A Fair Break for Every Kid.*

Body
The Young Crimson Jets will *soar forward* in competition where they will learn to compete against themselves, in specialty areas, and in groups. They will do so, and they will learn to *win with class and lose with dignity.*

Spirit
The Young Crimson Jets will *do what is right, even when they are flying solo*. Through developing *teamwork and trust,* our students will believe in themselves and others to develop the best version of themselves.

CLOVIS UNIFIED STUDENT CALENDAR 2022-2023

July 2022						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30*	

October 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21#	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11*	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23*	24
25	26	27	28	29	30	31

IMPORTANT DATES

School Starts
Aug 22
School Ends
Jun 9
Elem Conference Day
(No school for elementary students)
Oct 28

Grading Period *
Sept 30
Nov 11
Dec 23 – End of Semester, secondary
Feb 24
April 21
June 9

End of Quarter #
(Elementary Only)
Oct 21
Jan 20
April 14
June 9

HOLIDAYS

Jul 4 - Independence Day
Sept 5 - Labor Day
Nov 11 - Veterans Day
Nov 21 - 25 – Thanksgiving Break
Dec 26 – Jan 6 - Winter Break
Jan 2 – New Year Holiday
Jan 16 - Martin Luther King Day
Feb 13 - Lincoln's Birthday
Feb 20 - Washington's Birthday
Apr 3 - Apr 10 - Spring Break
May 29 - Memorial Day

No School

October 31
January 9

Every Wednesday
90-minute early dismissal for
Elementary students only

January 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20#	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24*	25
26	27	28				

March 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14#	15
16	17	18	19	20	21*	22
23	24	25	26	27	28	29
30						

May 2023						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9*#	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1/31/2022

Janet L. Young Elementary

2022-2023 Bell Schedule

Student Drop Off: Students can be dropped off NO EARLIER than 7:30am and they will report to the amphitheater until supervision starts at 7:35am

Breakfast: Breakfast service will be from 7:35am - 7:50am daily

Grades 1st – 6th

Grades 1-6	Regular Schedule Mon, Tues, Thurs, Fri	Rainy/Bad Air Day	Early Release Wed./ Last Day of School
Start Time	7:55	7:55	7:55
Grades 5 & 6 Recess	1:35-1:50	1:35-1:50	N/A
Grades 3 & 4 Recess	9:50-10:05	9:50-10:05	9:50-10:05
Grades 1 & 2 Recess	10:10-10:25	10:10-10:25	10:10-10:25
Grades 5 & 6 Lunch	11:00-11:50 *(5th eats, then plays & 6th plays, then eats)*	11:00-11:50 *(5th eats, then plays & 6th plays, then eats)*	10:40-11:30 *(5th eats, then plays & 6th plays, then eats)*
Grades 1 & 4 Lunch	11:50-12:40 *(1st eats, then plays & 4th plays, then eats)*	11:50-12:40 *(1st eats, then plays & 4th plays, then eats)*	11:30-12:20 *(1st eats, then plays & 4th plays, then eats)*
Grades 2 & 3 Lunch	12:40-1:30 *(2nd eats, then plays & 3rd plays, then eats)*	12:40-1:30 *(2nd eats, then plays & 3rd plays, then eats)*	12:20-1:10 *(2nd eats, then plays & 3rd plays, then eats)*
End Time	2:45	2:45	1:15

Grades Transitional Kinder & Kindergarten

AM TK/Kinder	Regular Schedule	Rainy/Bad Air Day	Early Release/ Last Day of School
Start Time	7:35	7:35	7:35
End Time	11:05	11:05	10:20
PM TK/Kinder	Regular Schedule	Rainy/Bad Air Day	Early Release/ Last Day of School
Start Time	11:15	11:15	10:30
End Time	2:45	2:45	1:15

Preschool Program

AM Preschool	M-F
Start Time	7:55
End Time	10:55
PM Preschool	Regular Schedule
Start Time	11:45
End Time	2:45

SCHEDULES AND PROCEDURES

ARRIVAL

Supervision is provided during the school day only, beginning at 7:35am. Students who are not enrolled in Campus Club should not be on campus prior to this time, unless they are under the direct supervision of an adult. At 7:50am, the first bell will ring for students in grades 1-6 to line up on the blacktop by their classroom numbers, where teachers will pick them up by 7:55am. Arriving after the 7:55am bell will result in a tardy for the student. To help promote student independence and to ensure student safety, when dropping off your child, we encourage you to part ways at our marked drop-off zones.

Supervision starts at 8:00AM

Transitional kindergarten and kindergarten students report directly to their classrooms at 7:35am for our AM group / 11:15am for our PM group (10:30am for our PM group on Wednesdays only). Parents/guardians/responsible older siblings must stay with their children until the TK/K teacher is present andopens their classroom doors.

DISMISSAL

School is dismissed at 2:45pm each Monday, Tuesday, Thursday, and Friday for grades 1-6. All students should go home immediately at the end of the school day or be picked up within 15 minutes of school dismissal, unless they are involved in an after-school activity or are enrolled in Campus Club. There is no supervision after 3:00pm. In order to reduce classroom disruptions, we discourage parents from signing students out during the last 10 minutes of school. Please plan accordingly.

Transitional kindergarten and kindergarten students will be directly dismissed from their classrooms to an authorized adult at 11:05am for our AM group / 2:45pm for our PM group.

On Wednesdays and the Last Day of School, school is dismissed at 1:15pm for all students in grades 1-6. For TK/K students, please see the detailed bell schedule for the exact times, as Wednesdays are also shortened days for these students. This is the case for every Wednesday throughout the school year. Again, students must be picked up within 15 minutes of school dismissal; there is no supervision after 1:30pm on Wednesdays.

For student safety reasons, when picking up your child, please make sure to wait in the marked waiting areas which are located *outside* of the classroom buildings.

ABSENCES AND TARDIES

All absences must be cleared within five days of the absence. Parents/guardians should call Young Elementary at 327-0900 or utilize the online absence form which can be found at:

https://youngelem.cusd.com/ReportanAbsence.aspx.

When reporting an absence, be sure to include: your child's name and room number or teacher; your name and your relationship to the student; date of absence; reason for absence.

Students who report to school after 7:55am (for any reason) are considered tardy and must report to the office before going to their classroom.

If your child will be absent for five to ten school days, please contact our front office to place your child on an Independent Study Contract at least 5 days prior to the absence. For further details, please refer to our district's Parent and Student Rights and Responsibilities Handbook at https://www.cusd.com/ParentStudentForms.aspx.

Students with excessive tardies or absences or with unhealthy patterns of missed school will be referred to the School Site Attendance Review Board (S.A.R.B.).

SAFETY

Young Elementary School has a written plan of action that outlines specific policies/procedures if student safety is threatened. If a crisis exists, this document informs and mandates procedures for school employees. The school safety plan is updated annually and parents on the SSC Committee, staff members, law enforcement, fire department, and nursing services are an integral part of solidifying the plan. Drills are conducted monthly to ensure appropriate safety procedures are consistently followed.

Communication is important, especially during times of emergency. Young Elementary is prepared to immediately send out phone/text/email blasts if emergencies do occur on campus. Please make sure you update your child's emergency contact information immediately when you change phone number or email or if you move. We encourage parents/guardians to also subscribe to our Facebook and Instagram pages and the Clovis Unified App for our school site. Even though it can be overwhelming to see redundant information on multiple forms of communication, you will want access if there is ever an emergency.

PARKING

With 670 students, 92 staff members, and only 110 parking stalls, there is bound to be some traffic congestion. In order to help with the flow of traffic, there are designated locations for parents/guardians. The main parking lot in front of the school is reserved for parents/guardians, apart from 12 spaces reserved for staff, which are designated with orange curbs. Street parking is also available on Cortland Avenue and Jewel Avenue. We kindly ask parents/guardians to withhold from parking or leaving your vehicle unattended in loading zones, bus zones, and any red-marked curbs.

BICYCLES, SKATES, SCOOTERS

Students are to obey all traffic laws when riding bicycles to and from school. Helmets must be worn. Students are to remove their skates, walk their bikes, scooters, and skateboards while on school grounds. Riding any type of vehicle on campus is strictly prohibited. Racks are provided for parking bicycles and scooters (these are located on the north side of the MPR). Students are responsible for bringing their own anti-theft device. The school is not responsible for loss or damage to personal items.

BUS TRANSPORTATION

It is a privilege to ride the school bus and appropriate behavior is always expected. When a student violates a district bus regulation, the bus driver will report the incident to the principal. Student and parent/guardian contact will be made. If a student receives multiple citations, he/she may be suspended from riding the bus for a specified period. Violations include, but are not limited to:

- Leaving the seat while the bus is in motion
- Putting any part of the body outside of the bus
- Using profanity/vulgar language or gestures
- Eating/drinking on the bus
- Having dangerous objects on the bus
- Not following proper bus procedures
- Being defiant or needing constant correction
- Fighting
- Damaging or defacing the bus
- Making unnecessary noise or commotion

**Bus schedule for transportation to and from school for qualifying families is available on our school website at https://youngelem.cusd.com/.*

VISITORS AND VOLUNTEERS

Young Elementary is a school that welcomes the involvement of the community. Parents and guardians are encouraged to visit the school, talk with the teachers before or after class hours, and communicate openly with the administrative team.

In order to maintain a safe and orderly school environment, all visitors and volunteers must check in at the front office each visit with their photo identification to receive their mandatory, temporary visitor's badge. Visitor ID badges should always be worn while on campus, and anyone without one will be asked by a staff member to report to the front office. Visitor ID Badges are to be returned to the front office when the visitor departs the site. An exception to this is the attendance of parents and community members at public school activities open to the general public.

Community volunteers in our schools enrich the educational program, contribute to school safety, and strengthen our schools' relationships with the community. All school volunteers must complete a Volunteer Application Form *at least one week in advance* in order to volunteer at Young Elementary. For the safety of the volunteer, and that of the District's students, a background check will be completed on all applicants. Volunteers should attach a copy of their California Driver's License or California legal photo ID to be kept on file. In addition to an ID, volunteers must have a current clear TB assessment within the last 4 years if they will have ongoing, frequent, or prolonged contact with students. One-day/time volunteers may be exempt. (Ed. Code 49405(m)). Volunteers shall also comply with Board Policy Nos. 6153 – Field Trips, and 3541.1 – Transportation ofStudents by Private Vehicle, if applicable.

For more information on visitors and volunteers, please see the our district's volunteer page at https://www.cusd.com/ParentVolunteers.aspx and CUSD Board Policy No. 1240 at https://boardpolicies.cusd.com/ClovisUnifiedBoardPolicies.aspx.

BREAKFAST AND LUNCH PROGRAM

Breakfast is available daily at Young Elementary from 7:35am – 7:50am. Hot lunches are available to students in grades Preschool-6th each day. Meals are no-cost to any student.

RETURNED CHECKS

All checks returned to Young Elementary will be assessed a $25.00 returned check fee. After May 1st, all payments for field trips, yearbooks, cafeteria accounts, etc. must be paid by cash only.

LOST AND FOUND

Please be sure to mark every item of clothing your child may take off while at school with his/her full name. Also, please label any other items sent to school such as water bottles and lunch bags. The Lost and Found bin is located in the MPR. Items not claimed at the end of each quarter will be given to local charities.

MOVING / WITHDRAWING YOUR CHILD FROM SCHOOL

If you move, you must notify the school within five days. If you move outside of our school boundary and have not notified the office, you will be required to immediately complete a transfer request for your child to remain at Young.

Notify the school *at least* two business days prior to your child's last day at Young Elementary. Return all library books and textbooks, any school uniforms, and pay any fines. Check with the Food Service staff regarding your child's lunch account.

NURSING SERVICES

School Nurse & School Health Services Assistant

Health Services Assistant will be in the health office 5 days a week. When necessary, the site H.S.A. will contact parents/guardians regarding illness and injuries that occur during the school day. All H.S,A. are CPR/First Aid certified. H.S.A.II are also LVNs or RNs.

Credentialed School Nurses are on campus for the following:

- Mandated vision and hearing tests.
- Complete special education and 504 health assessments.
- Ensure immunizations are compliant with CA state law.
- Provide health education resources for school staff, students and parents/guardians.
- Maintain student health records.
- Contact parents/guardians regarding health problems and/or excessive absences.
- Communicate with health care providers regarding health issues and impact on education (within HIPPA regulations).
- Develop health/safety plans for students with high risk medical diagnosis.

First Aid, Illness, Injuries

- If a student is injured or ill at school, he/she will receive every care and consideration.
- Parent/guardian will be contacted for serious injury or illness.
- School nurse is available to consult with parents/guardians regarding health problems upon request.
- After extended illness or injury parent/guardian should follow up with school nurse for any needed care or accommodation.
- Crutches, wheelchairs and other devices require a doctor's prescription indicating directions for use and that the student has been educated to use the device.
- Injuries and illnesses occurring at home should be cared for at home.
    - Upon student's return to school parents are to provide documentation from health care providers indicating any limitations or special considerations/equipment necessary to the student's continued care at school.

Reasons to keep students' home:

Temperature 100.0F or greater within 24 hours.

Illness affecting child's ability to learn.

Vomiting/Diarrhea.

Starting antibiotics within 24 hours.

Sore throat with headache and/or upset stomach.

Coughing that won't stop.

RETURN TO SCHOOL

If a student is sent home with fever, they may not return the next day.

Student may not return until the following criteria are met:

- Symptom free for 24 hours. This includes fever vomiting, diarrhea, cough and rash.
- Free from fever for 24 hours without use of fever reducing medication such as Tylenol or Motrin.
- Student should complete 24 hours of any prescribed antibiotic treatment prior to returning to school.

LICE
Clovis Unified School District operates on NO LICE guidelines. Students will be sent home if evidence of live lice is found. Student's must be treated within 48 hours and hair/scalp are free from live lice. After 48 hours, absences will be unexcused. Students must check in with the Health Office and be cleared to return to class. Class checks are no longer part of district guidelines. Refer to **Head Lice Guidelines** on the *CUSD Nursing Services website*.

ALL Medications - even over the counter medications (including Tylenol, Advil, cough drops, eye drops, essential oils) must be checked in through the Health Office and require a physician order that must be updated at the Beginning of each School Year.

- CA Education Code Section 49423 requires that any medications to be taken at school must be presented with:
  - A written statement from the physician detailing the name of medication, amount, method and time medication is to be taken.
  - A written statement from the parent/guardian indicating their desire for the school to assist the pupil in the matters set forth in the physician's statement.
  - Medication must be clearly labeled and sent to school in the *original container from the pharmacy*.
- The **Medication at School form** is available from the school or on the *CUSD district website – under Parent*.
- The Health office does not keep medication for general student use.

Immunizations – Refer to School Board Policy 5141.31

First Grade Physical

California State Law requires that all children entering first grade have a Child Health and Disability (CHDP) physical examination within 18 months of beginning first grade. It is necessary to provide the health office with proof of this physical. **CHDP Form** is on the *CUSD website – Parent.*

Child Protective Services
It is important parents understand that all school personnel are "Mandated Reporters" of child abuse. Should a staff member have even the slightest suspicion that a child has been abused, they must report it to Child Protective Services (CPS).

Physical Education Excuse

Parent Notes- Students will be limited to 3 days per quarter for handwritten parental note excusals from PE. Doctor's note will be required after the 3 days.

This note should include a diagnosis and specific date for returning to PE, as well as any limitations that might apply.

Doctor's note: If your child has an injury that requires student to remain out of PE they will also be held out of recess and sports.

AIR QUALITY PRECAUTIONS

Refer to School Board Policy 3514

EMERGENCY CONTACT

In case of an emergency parents/guardians will be contacted. It is very important that the Health Office have updated contact information.

If there is a change in contact information, please contact the Health Office to ensure the correct information is on your student's health information card.

BEHAVIOR

POSITIVE REINFORCEMENT & DISCIPLINE

Maintaining student conduct is necessary to achieving our goals of providing a safe school environment and student success. Young Elementary is a PBIS (Positive Behavior Intervention System) school. We promote a positive school environment by teaching and reinforcing the *Positivity Project* character strengths and 3 key PBIS behavioral expectations: *F.L.Y. – Stay Focused, Lead by Example, Your Words and Actions Matter*. Students are expected to treat each other with respect and kindness, in a courteous and considerate manner always. Verbal abuse and physical abuse are not acceptable. Students will be held accountable for their actions and decisions.

A commitment to absolute non-violence is enforced at Young Elementary. The Clovis Unified School District has a Zero Tolerance Policy, which is supported by the school, and includes sexual assault and sexual battery, battery, possession of a firearm, possession of a knife, possession of a dangerous object, possession of explosive devices, sale of controlled substances, possession of controlled substances, vandalism where property damage exceeds $100, repeated mutual combat, robbery or extortion, participation in gang motivated intimidation, hate motivated behavior constituting a statutory violation, assault on or threats to school staff, and terroristic threats. For more information on this policy, please see CUSD Board Policy No. 5144.10 at https://boardpolicies.cusd.com/ClovisUnifiedBoardPolicies.aspx.

DRESS CODE

Each student has the responsibility to dress appropriately for the school environment. The Governing Board shall authorize school regulations which prohibit student dress or grooming practices which present a hazard to the health or safety of the student, materially interfere with school work, create disorder, disrupt the educational program in any way, cause excessive wear or damage to school property, or prevent the students from achieving educational objectives because of blocked vision or restricted environment. Shoes that allow safe movement of the students must be worn daily for Physical Education. For more information on the dress and grooming policies, please refer to our district's Parent and Student Rights and Responsibilities Handbook at https://www.cusd.com/ParentStudentForms.aspx and CUSD Board Policy No. 5132 at https://boardpolicies.cusd.com/ClovisUnifiedBoardPolicies.aspx.

STUDENT TECHNOLOGY

Students shall not use a cellular phone or other electronic device without permission during the school day, while riding on a school bus, or at any time while students are under the supervision of District employees, unless essential to the health of the student or authorized by a teacher/coach/advisor.

If a disruption occurs or a student uses any cellular phone or other electronic device for improper activities, a school employee may confiscate the device. If there is reasonable suspicion the student is violating the law, Board Policy, Administrative Regulation, or other rules of the District, school officials may search the cellular phone or other electronic device, including, but not limited to, reviewing messages or viewing pictures. If confiscated, the device will be returned at a time determined by school officials. For more information on this policy, please see CUSD Board Policy No. 6163.4 at https://boardpolicies.cusd.com/ClovisUnifiedBoardPolicies.aspx.

PERSONAL ATHLETIC EQUIPMENT

Personal outside equipment may not be brought from home for use throughout the school day. This includes personal baseball, basketball, football, soccer, volleyball equipment, etc.

NUISANCE ITEMS

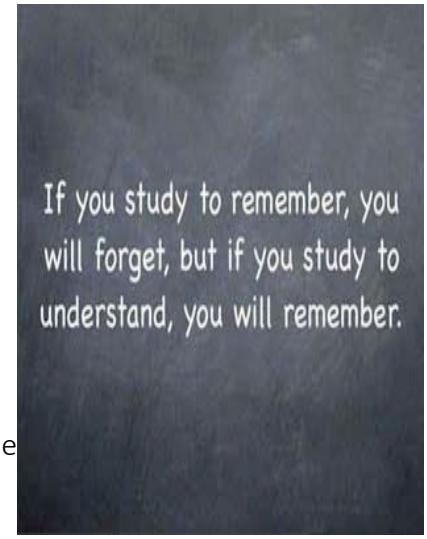
Cameras, portable music players, video games, water guns, trading cards, stuffed items, stickers, and toys are considered 'nuisance items' and should not be brought to school *unless* permission is granted by the teacher or school site for special activities/events/rewards.

Students should not bring seeds, candy, or gum to school. These items are not allowed on school grounds or buses because they get onto chairs, desks, tables, and the ground, *unless* permission is granted by the teacher or school site for special activities/events/rewards.

ACADEMICS

GRADING POLICY

In grades K-2 at Young Elementary, students' proficiency will be measured based on the framework of a rating scale.



All students in grades 3-6 at Young Elementary are graded utilizing the A, B, C, D, and F criteria. Within this policy, latitude has been given to the teacher to calculate grades on the following percentage basis:

A = 90-100%
B = 80-89%
C = 70-79%
D = 60-69%
F = 0-59%

It is Clovis Unified School District's policy that parents/guardians be notified whe failing classes or subjects.

REPORTING PUPIL PROGRESS

TK/K	Progress reports will be sent home three times per year, at the conclusion of each trimester.
Grades 1-2	During the sixth week of each quarter, Mid-Quarter Progress Reports will be distributed, and Report Cards will be issued four times per, at the conclusion of each quarter.
Grades 3-6	Grades are updated in Zangle Q, at minimum, every two weeks by the teacher. Parents/guardians should check their child's grades on a routine basis through Parent Connect. During the sixth week of each quarter, Mid-Quarter Progress Reports will be distributed, and Report Cards will be issued four times per, at the conclusion of each quarter.

PARENT/TEACHER CONFERENCES

Teachers are available for conferences with parents/guardians either in person, by phone, or via tele-conferencing site. Parents/guardians will be asked to attend at least one individual conference during the year to discuss student progress. Additional conferences may be scheduled by contacting the teacher. Parents/guardians should not confer with teachers during class time.

HOMEWORK POLICY

At Young Elementary, we want our students to have family time in the evenings and enjoy the extra-curricular activities available to them outside of school. For elementary school aged children, homework should consist of conversations with family about interactions their child had with their teacher and peers throughout the school day, 20 minutes of reading with family, development of study skills, and fun experiences which cannot be fit into a 7-hour school day.

There may be times when unfinished classwork will be brought home by your child to complete, as well as additional projects or tasks to be prepared by the student outside of the school day. Teachers may expect and/or require a student to devote up to 20 minutes in K-2, 30 minutes in grade 3, 45 minutes in grades 4-5, and 60 minutes in grade 6. If your child is working beyond the times mentioned, please contact your child's teacher.

If your child is absent from school and you wish to obtain his/her classwork, please notify the school. The work will be available for pickup within 48 hours.

PHYSICAL EDUCATION

According to CA Education Code section 51210.1 (A) The Education Code currently mandates 200 minutes of physical education every 10 schooldays for pupils in elementary school, exclusive of the time spent in recesses and the lunch period. For more information on Physical Education, see the CA Education Code 51210 at http://leginfo.legislature.ca.gov/.

SUPPLEMENTAL READING LIST

Any collaborative class reading of texts outside of our state-adopted curriculum will be on the approved CUSD Core Literature List of Books by Grade Level. This list is available for parent/guardian review at: https://www.cusd.com/CI-ELA.aspx

INTERVENTION / ENRICHMENT

At Young Elementary, we are committed to delivering top-notch instruction to your child each day. At times, your child may need additional support in order to fully master a critical academic concept/skill or an essential learner behavior, or he/she may need to be challenged beyond their current level of mastery. In order to ensure your child's academic success, they may receive a variety of instructional or behavioral interventions or enrichment opportunities.

Below is what we are committed to offering for students in need of reteaching or increased rigor. Please contact your child's teacher if you have specific questions about any of these available supports.

INTERVENTIONS OFFERED:

- *Small-group instruction within a student's homeroom classroom or with our on-site intervention teacher* (By Teacher Recommendation/Referral for All Grades)
- *Deployment to a Different Classroom for Standard Instruction* (By Teacher Recommendation for All Grades)

- *'Designated & Integrated English Language Development'* (For English Learners in All Grades)
- *'Cool Your Jets Corner,' Located in the Library* (By Teacher Recommendation for All Grades)
- *'The Ready Room' for Incomplete Assignments* (By Teacher Recommendation for All Grades)
- *CSI – 'Clovis Support and Intervention'* (By Teacher Recommendation for All Grades)
- *'Check and Connect'* (By Teacher Referral for All Grades
- *'Playworks' for Focus Behaviors* (By Teacher Referral for All Grades)
- *'Runway to Success' for Instruction and Mentoring with Essential Learner Behaviors* (By Teacher Referral for All Grades)
- *'Check-In, Check-Out' for Focus Behaviors* (By Teacher Referral for All Grades)

ENRICHMENT OPPORTUNITIES:

- *Chorus-Vocal Music Program* (Option for Music Requirement in Grades 5-6)
- *Instrumental Music Program* (Option for Music Requirement in Grades 5-6)
- *G.A.T.E.- Gifted and Talented Education* (Qualifying Students in Grades 4-6)
- *School-Sponsored Academic and Service Clubs/Activities* (Optional for All Grades)

EXTRA-CURRICULAR EVENTS AND ACTIVITIES

STUDENT RECOGNITION

At Young Elementary School, select students will be awarded on a monthly, quarterly, and annual basis for their development in mind, body, and spirit. Notification will be sent home to families in advance of any awards ceremonies in which family members are invited to attend.

Annual Awards

Block Y Award for Grades 4-6 only

Block Y is the highest honor students in grades 4-6 can earn at Young Elementary. Criteria for this award is based on a year-long plan that includes participation, service, and achievement. The award recognizes well-rounded students who exemplify dedication, commitment, concern for others, and a willingness to serve as a positive role model. These students will be honored with a formal Block Y awards ceremony which will take place in the evening, and families are invited to attend. Detailed information on Block Y can be found on the school website at www.youngelem.cusd.com.

Quarterly Awards

Transitional Kindergarten/ Kindergarten:	Grades 1-2:	Grades 3-6:
• *Academic Achievement Awards:* Students are recognized inside their classrooms for mastery of kindergarten essential standards in Reading, Language, Math, and Writing.	• *Reader of the Quarter*: 2 students per classroom each quarter based on teacher recommendation • *Writer of the Quarter*: 2 students per classroom each quarter based on teacher recommendation • *Mathematician of the Quarter*: 2 students per classroom each quarter based on teacher recommendation • *Aviator Badge of the Quarter*: 2 students per classroom each quarter, based on teacher recommendation	• *Principal's Honor Roll*: Students who have earned a 4.00 GPA • *High Honor Roll*: Students who have earned a 3.50-3.99 GPA • *Honor Roll*: Students who have earned a 3.00-3.49 • *Aviator Badge of the Quarter*: 2-3 students per classroom each quarter, based on teacher recommendation

Seasonal Awards

Sports Awards

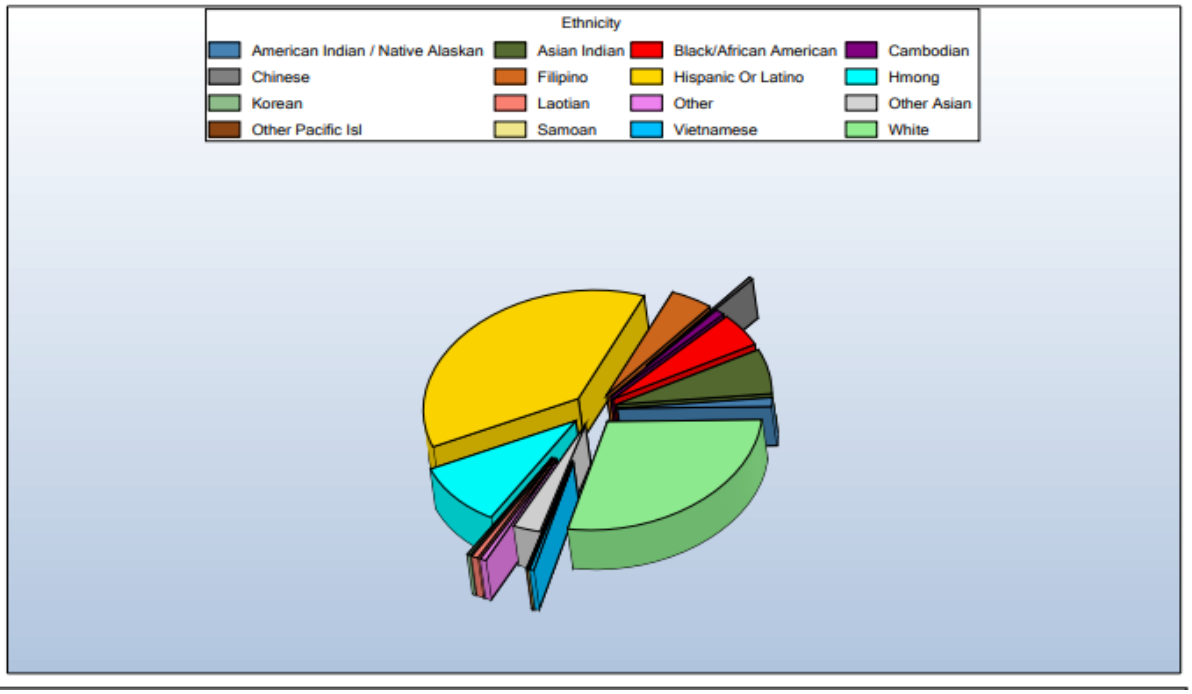
At the end of each sports season, participating students and students selected for specific sports awards will be honored during a Sports Awards Ceremony.

Monthly Awards
Care Chip Awards for All Grades When Dr. Janet L. Young would hire any employees she would always say, “I can pay you to do a job, but I can’t pay you to care. The care chip comes from within.” In her honor, we want to instill in our students that “we can teach you about diverse character traits, that other people matter, but it is the student’s responsibility to develop their care chip within.” The Care Chip will be awarded to students once a month. Each month, there will be two students from each primary class and three students from each upper grade class who will be granted the Care Chip. The Care Chip is represented by a two-sided coin and as our students continue through the grade levels, they ultimately can leave after sixth grade with a coin collection of different Care Chips. *#itsajetsthing*

CULTURE AND DIVERSITY

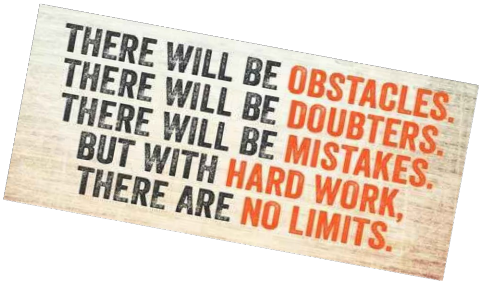
A variety of cultures are represented at Janet L. Young Elementary and as we learn about each other, our Young Jets will start to become a family! #YESculturestartsnow

At Young Elementary, we encourage inclusion of all students across our campus through daily experiences and a variety of activities. Those experiences and activities are represented through intentional training for our staff, collaborative parent involvement, adopted curriculum infused with ALL cultures represented, activities put on by student groups, distinct character strength and relationship building lessons school-wide, and having honest and reflective conversations. Our community can follow our development of including ALL students throughout the year on the school website, https://youngelem.cusd.com/IDAC.aspx.



CO-CURRICULAR INVOLVEMENT

Students participating in co-curricular activities automatically agree to comply with guidelines in accordance with the *Co-Curricular Code of Excellence*. All students participating in any co-curricular activity will be required to review and sign the *Co-Curricular Code of Excellence*, along with their parents/guardians, prior to participation in the following:



- *School-Sponsored Academic Clubs/Activities* (Optional for Grades 4-6)
- *School-Sponsored Service Clubs/Activities* (Optional for Grades 3-6)
- *Dance Clubs* (Optional for Grades 3-6)
- *Spirit, Pep, & Cheer* (Optional for Grades 3-6)
- *School Sports* (Optional - 4-6 Grades Differ by Sport/Season)

SCHOOL SPORTS PROGRAMS

Young Elementary provides school sports programs in which our teams compete with other elementary schools in the district. The goals are as follows:

- To develop the personal qualities of discipline, commitment, and sportsmanship associated with being a member of a team.
- To teach and develop proficiency in the skills associated with each sport.
- To develop the idea that excellence in performance comes through hard work, dedication, personal effort, and the desire to be the best that we can be.

The following sports are available to the students at Young Elementary:

SEASON	SPORT	GRADE LEVEL
Fall	Football	5-6
Fall	Girls' Volleyball	5-6
Fall	Cross Country	4-5-6
Winter	Basketball	5-6
Winter	Wrestling	4-5-6
Spring	Baseball	5-6
Spring	Softball	5-6
Spring	Track	4-5-6
Spring	Boys' Volleyball	5-6
Spring	Paddle Tennis	5-6

The teams practice three afternoons a week after school from 2:50 – 3:50pm, except for Early Release Wednesdays and Staff Development Days. A game schedule will be sent home at the beginning of each season, and notifications of any schedule changes during the season will be sent home at that time.

All students in the grades indicated are eligible for try-out for teams. The California Education Code requires that all students, including cheerleaders and team managers who accompany the team to sporting events, must have adequate insurance covering the medical expenses of accidental injuries. This may be verified through a family policy or purchased through the school.

POLICY ON CONFLICTING SCHOOL ACTIVITIES

Student participation in activities is recognized to be an integral part of the total educational program. Occasionally, a conflict in schedules may arise. In such cases, the following policy shall apply:

Responsibility of the Student:

1. To inform the teacher(s) involved of any conflict as soon as possible.
2. To be fully award of his/her obligation to all groups involved.
3. If a student needs assistance in deciding as to which activity to participate in, he/she should request that the teacher(s) involved meet with him/her in an attempt to jointly rectify the problem.

Responsibility of the Teacher(s):

1. To make their schedule of activities known to the students involved as soon as possible, and to make a schedule of players and practice times available to office personnel.
2. To encourage involvement in activities.
3. To make the students fully aware of their obligations to themselves and the other students involved.

FIELD TRIPS

Field trips are designed to support the educational program and California State Standards. Field trips are for the students only, and siblings will not be allowed to go on these trips. Chaperones are often needed for field trips and may ride the school bus. The number of interested parents often exceeds the space available. Therefore, chaperone names will be drawn randomly by a member of the administrative staff. This method will provide equal opportunity for all interested parties. All chaperones will need to be cleared through the school office a minimum of a one week before the field trip for planning purposes.

OFF-CAMPUS PERMITS

Off-campus permits are issued in the office for the following reasons:

1. Illness, verified by the school nurse or office personnel. At no time is a student to leave and go home ill without first clearing it through the nurse and the office for official off-campus dismissal.
2. Appointment with the doctor or dentist.
3. Illness and/or death in the family, or funeral attendance when verified by the parent/guardian.
4. Lunch off-campus with parent/guardian, during student's designated lunch time
5. Special permission when obtained in advance from the principal.

Permits will be issued only by consent of the parent/guardian of the student. Students who are leaving campus with an off-campus permit must sign out with a parent/guardian in the front office.

INDIVIDUAL SCHOOL CELEBRATIONS, GIFTS, AND FOOD ON CAMPUS

While we want to celebrate every students' birthday, certain celebrations can be a distraction to the classroom. Teachers will recognize birthdays using their own policies and procedures within their classroom.

We kindly ask that parents do not send any food to school for birthday celebrations. We cannot allow food items to be brought into classrooms (cakes, cupcakes, donuts, pizza etc.) due to numerous food allergies. If your child wishes to bring goodies bags for their friends, they may be distributed outside of the school day by your child.

Please do not have balloons, flowers, or other gifts delivered to individual students. Although we appreciate a family's intent, it causes a disruption to the educational environment. Any such items will be held in the office and can be picked up there at the end of the school day. Balloons are also not allowed on the school bus.

In addition, birthday invitations must be passed out outside of the school day. It is always best to exchanged invitations between parents/guardians to avoid hurt feelings within the classroom.

If food is brought in for a school or classroom event, it needs to be first approved by the teacher and must be pre-packaged for ingredients to be seen.

We also cannot accept food delivery orders such as Door Dash, Grubhub, or Uber Eats. Students will not be able to place phone orders for food, we cannot summons them out of class, and deliveries cannot be made to the classrooms.

CUSD CATEGORICAL FUNDING PROGRAM INFORMATION FOR THE 2022-2023 SCHOOL YEAR

On an annual basis, Clovis Unified School District (CUSD) submits our funding Application through the Consolidated Application and Reporting System commonly called the ConApp. The application is submitted in two (2) parts: Part I, which contains program and demographic information, submitted by June 30th each year; and Part II, which contains budget information and program data submitted by January 31 each year. The categorical programs included in the application are Title I, Part A - Improving Academic Achievement. Title I, Part C - Migrant Education, Title II, Part A - Supporting Effective Instruction and Title III - English Learner (EL), and Immigrant Programs and Title IV, Part A - Student Support and Academic Enrichment. Essentially, these funds are designed to assist students in mastering state standards.

Clovis Unified Schools are committed to establishing a true partnership with all facets of the Clovis Learning Community. CUSD values feedbackand input. Parents continue to make positive differences in the lives of the children we all support. We know from research that participation in your child's education will not only bring success to your child but other children in the school. Our parents truly make a difference in the lives ofClovis kids!

CUSD is pleased and proud to offer a variety of parent involvement opportunities that improve our overall program. Depending on the type of categorical funding a site may receive, district or school parent councils and committees are required under certain requirements and guidelines.Such advisory committees in the CUSD include:

School Site Council (SSC)
English Learner Advisory Committee (ELAC)
District Advisory Committee (DAC) and School Advisory Committee (SAC)District
English Learner Advisory Committee (DELAC)
District Indian Education Parent Advisory Committee (IPAC) School
and District level School Assessment Review Team (SART)Intercultural
and Diversity Advisory Council (IDAC)
Local Control Accountability Plan Public Forums (LCAP)

We encourage all parents and guardians to become involved with their child's education at the classroom level, the school-wide level, as well as the district level. Each school's Single Plan for Student Achievement (SPSA) describes the school's basic educational program and the categorical supplementary programs/services that are designed to support student achievement. Parental involvement is a necessary and vital part of developing the SPSA as well as our overall program. At the district level, parent committees provide input into each of the site's SPSA. If you would like additional information on any of the District Parent Councils or Committees, please call your child's school. The Principal, Learning Director, or Guidance Instructional Specialist (GIS) would be happy to assist you.

Listed below are several parent committees that assist with categorical programs and funding.

School Site Council (SSC): All schools that operate a categorical program funded through the consolidated application (ConApp) shall establish a school site council (SSC). The SSC shall develop the content of the SPSA. The SPSA shall be reviewed annually and updated, including proposed expenditure of funds allocated to the school through the ConApp and the local control and accountability plan (LCAP), if any, by the SSC. The SSC is composed of parents, students at the secondary level and school personnel. It is responsible for developing, implementing and evaluating the Single Plan for Student Achievement programs. Members serve for two years and are elected by their peers.

District Advisory Committee (DAC) & School Advisory Committee (SAC): The entirety of the SSC acts as the SAC. The SAC serves as an advisory committee for the purpose of advising schools regarding supplemental education programs and acting as a liaison for their school community. They serve to share information and comments both at the district and site level. These education programs are supplemental education opportunities that provide services to students who are disadvantaged, English learners, foster youth and/or at-risk. The SSC has approved to designate our SSC pursuant to California Education Code (EC) Section 52852 to function as the School Advisory Committee.

English Learner Advisory Committee (ELAC): All schools enrolling 21 or more English learners are required to form an ELAC. The ELAC is composed of parents and school personnel. The ELAC advises the principal, staff and SSC regarding services for English learners and assists in thedevelopment of the annual survey. Members serve for two years. Each ELAC shall have the opportunity to elect at least one member to the DistrictEnglish Learner Advisory Committee (DELAC).

District English Learner Advisory Committee (DELAC): Whenever there are 51 or more EL students in the district, there shall be a functioning District English Learner Advisory Committee (DELAC). It is important that each school site ELAC elect a DELAC representative and arrange to have that representative attend every DELAC meeting. Currently the DELAC bylaws require each DELAC representative to be 1) a parent/guardian of an EL or former EL (i.e., a reclassified fluent English proficient student) currently enrolled at the site he/she represents, and 2)elected to serve as the DELAC representative by the site's ELAC.

District Indian Education Parent Advisory Committee (IPAC): The CUSD Native American Indian Education Parent Advisory Committeemeets four times a year to discuss program issues, services provided, and other needs related to the student achievement of our students, community agencies and outreach programs. CUSD Indian Education Program addresses the needs of American Indian and Alaskan Native students in grades K - 12. The program assists eligible students to achieve at the same challenging state performance standards expected of all students in grades pre-K -12.

Local Control Accountability Plan (LCAP) Forums: CUSD develops an LCAP annually that works to better align the academic plan with the district expenditure plan that is approved by our CUSD Governing Board each June. Parents and other stakeholder groups are invited to participatein the development of the LCAP through participation of school and district committee meetings and community forums. LCAP School, District Meetings and Community Forums are exciting opportunities for all stakeholders and school committees to engage with the District and share their ideas on how CUSD can provide quality opportunities and support for CUSD youth and schools. Community participation and feedback in the forums will inform the District's LCAP's funding priorities over the next several years.

These forums are designed to provide an opportunity for school communities to hear about CUSD's current efforts to support youth and families and to provide input and feedback on future plans and opportunities. Sites also have an opportunity to work together in teams to share new ideas tosupport identified groups and to plan for site engagement and implementation.

The following is an overview of the categorical funding and programs in CUSD. These funds are further discussed and outlined in each school's SPSA and at the committee meetings.

Rationale

General District funds provide support for the District's base/core curriculum program. Some children have special characteristics, not reflective ofthe general school population, that affect their success in the base/core programs. Some come from economically disadvantaged homes; some are educationally disadvantaged or lack English language proficiency because they have a primary language other than English. Children, such as those described above, require supplemental services and materials not generally provided through the base/core curriculum program. The needs of our children are identified, and supplemental services and materials are planned and targeted to meet their special needs. Categorical funds are to be used to provide the financial support to meet these special needs.

Philosophy

All CUSD schools offer students with special needs the same kinds of high-quality learning opportunities and access to the core curriculum in all curricular areas. Categorical funds are designed to support additional assistance to help students succeed in the regular classroom program (base/core curriculum) and address any learning gaps. The focus is on the effective utilization of supplementary materials, personnel, and staff development. Staff development activities are used to improve instructional practices and strategies to increase the ability of teachers and other staff to challenge and assist all students to reach their fullest potential.

Categorical Program Descriptions

1. After School Safety and Education Funds (ASES): This state-administered funded program is a result of the voter approved Proposition 49; provides three-year grant funding for afterschool programs that align with the core instructional day and have the following components: educational and literacy element (tutoring/ homework assistance); educational enrichment element (Additional program/activities that reinforce what is learned in the core instructional day); and provide a nutritious snack or meal that conforms to California State Education Code requirements. The purpose of the ASES Program is to create additional educational and recreational opportunities for students within the learningcommunity while providing a safe environment for students. The goals of this program are to: 1) improve academic achievement, and 2) provide enrichment opportunities that reinforce and complement the academic program.
2. Title I, Part A (Improving Academic Achievement): A federal-funded program to provide high-quality opportunities for students in high-poverty schools to meet district and state content and performance standards.
3. Title I, Part A, Title X, Part C, Education for Homeless Children and Youths: Title I, Part A funds provide comparable services to homeless children that assist them to effectively take advantage of educational opportunities as provided to children in schools funded under Title I, Part A. These comparable services shall be provided to homeless children in public and private schools, shelters and other locations where children may live, institutions for neglected children and, where appropriate, local institutions such as local community day school programs.
4. Title I, Part C (Migrant Education Program): A federal-funded program focused on providing services for migratory students and their families.
5. Title II, Part A (Preparing, Training and Recruiting High Quality Teachers and Principals): A federal-funded program focused on teacher and principal training and recruitment programs.
6. Title III (Language Instruction for English Learners (ELs) and Immigrants): A federal-funded program focused on assistingschool districts inteaching

English to limited English proficient students (English learners) and immigrants and helping these students meet the same challenging State standards required of all other students.

7. Title VI (Indian Education Formula Grant): A federal-funded program focused on helping Native American/Alaskan Native students meet the same challenging state standards required of all other students.

The goal of the CUSD staff is to create and maintain the best educational environment possible. This can be accomplished with your support and input. If you have any questions, concerns, or would like to become more involved in the educational process at your school, please contact your school principal. Your school can assist you in learning more about categorical programs. You may want to become involved in your school's School Site Council (SSC), English Learner Advisory Committee (ELAC) and/or attend the Annual Title I Parent Meeting. During the fall, each school will send you additional information about these activities. At the district level, we encourage you to become involved with our DELAC. We encourage and look forward to your involvement in the programs we offer our learning community. If you have any questions, please call your child's school.

Additional information may be found @ https://www.cusd.com/SupplementalServices.aspx

Janet L. Young Elementary

YOUNG ELEMENTARY SCHOOL

PARENT TEACHER CLUB

yes.cusd.ptc@gmail.com

Facebook.com/YoungElemPTC

Y.E.S. JETS!

We encourage you to take an active role in the education of our rising generation by joining our PTC!

Together, we have the opportunity to create traditions and activities that will enhance our children's education and help enrich the lives of our Y.E.S. students, families, staff, and community.

WE NEED YOU

-BECOME A PTC MEMBER

-ATTEND OUR MONTHLY MEETINGS

- SHARE IDEAS

GET 'APPY' WITH US

STAY CONNECTED WITH THE CUSD APP, YOUNG ELEMENTARY PTC FACEBOOK AND INSTAGRAM

Don't forget to download the BoxTops App to raise money for Young Elementary!

LOCATE THE PTC MEMBERSHIP FORM AND PTC MEETING MINUTES AT:

https://youngelem.cusd.com/PTC.aspx

PTC FACTS

The Parent Teacher Club is a non-profit organization comprised of parents, guardians, students, and staff at Janet L.Young Elementary. Our mission is to plan community events to raise money to support the programs and educational experiences that set our school apart from the rest.

Membership is a great way to ensure future quality academic co-curricular programs. Your membership requires no commitment of time or meeting attendance.

Your membership requires NO monetary donation. We invite ALL to attend. A monetary donation for a membership in Janet L. Young PTC gives you exclusive voting rights in PTC matters. These funds also support community events and student needs throughout the school year.

As Janet L. Young PTC grows, we hope to help raise money for field trips, a marquee, culture branding items around the campus, character counts incentives, and many more items.

Young Jets, together with ALL staff, parents/ guardians, and students, we are **READY TO TAKE FLIGHT!**

#YESjets